

Thursday, May 18, 2006

MEMO FROM: Kevin Runkle

RE: DOT Security Plans

Each location that transports placarded hazardous materials needs to have a written security plan. The plan must contain:

1. A statement of your company's security policy.
2. A security vulnerability assessment (if you did the IFCA SVA, you already have this done and should reference it and attach it to your written security plan.) If you have not yet signed up for your SVA, please contact Kevin at 309.827.2774 and he will sign you up for the program.
3. An explanation of how you hire people who will be involved in hazmat transportation...in other words, do you check references, etc. to ensure they aren't terrorists or security threats. Describe your hiring practices.
4. An explanation of your overall facility security...how you keep unauthorized people out, how you check ID's of visitors, how you do walk-arounds to check if building and tanks are locked, etc. Your SVA probably has some recommendations in it that you can reference in this section.
5. An explanation of your enroute security...how you maintain contact with your drivers when they are on the road with a hazmat load.
6. Documentation of your employee security training (the date you sat down and reviewed the USDOT training CD with them).

That's pretty much it. DOT wants this plan to be unique to each facility and written in your own words. Going over your SVA will give you some good ideas of the types of things you can describe regarding security at your facility. Let me know if you need any help..... Good luck!