The Transportation Security Administration (TSA) now requires everyone to follow the procedure below in order to obtain a HAZMAT endorsement. We recommend you start this process at least 90 days before your hazmat endorsement expires.

- 1. First, drivers need to complete the TSA HAZPRINT driver application on-line at <a href="https://www.hazprints.com">www.hazprints.com</a> or by calling TSA's driver service center at 1.877.HAZPRINT (1.877.429.7746). The application must be completed either on-line or by phone prior to getting fingerprinted. The application can not be filled out at the fingerprint vendor. The first step of the application process also includes payment of the \$94 fee, either electronically on the website, by phone with a credit card or by bringing a money order made out to Integrated Biometric Technology, LLC to the vendor at the time of fingerprinting. These are the only acceptable methods of payment.
- 2. After you complete the application, the next step is to contact an approved fingerprint vendor to make an appointment. Keep in mind that not all vendors require an appointment, some are walk-in basis only. Approved vendors in each state are listed on the TSA website at <a href="https://www.hazprints.com">www.hazprints.com</a> or by contacting the TSA Driver Service Center at 1.877.429.7746. Once all of the information is submitted to the fingerprint vendor, TSA will perform a threat assessment (background check) for each applicant. The results of the background check will be provided directly to the applicant's State Department of Motor Vehicles (in Illinois the Sec of State). The applicant will also receive a letter from TSA with the results of the background check.
- 3. The final step is to then go to your local approved Secretary of State CDL facility to renew your CDL with HAZMAT endorsement. If you or your employees have not received background check information from TSA within six weeks after submitting fingerprints, you need to contact TSA to check the status of an applicant's information. This can be done through their website at <a href="https://www.hazprints.com">www.hazprints.com</a> or calling TSA at 1.877.HAZPRINT (1.877.429.7746).

If your employees are only going to transport anhydrous ammonia nurse tanks, there is another option that is MUCH easier and less expensive. You can apply for a Restricted Class B Farm Service CDL from the Illinois Secretary of State. This license will allow you to transport ammonia nurse wagons and a small amount of diesel fuel and ammonium nitrate without getting a hazmat endorsement. Persons with a restricted CDL can haul anhydrous ammonia for either one 180 day session or two 90 day sessions within each calendar year. The restricted CDL costs \$50 and is good for a three-year period. For more information on the Restricted Class B CDL please contact Kevin or Jean at the IFCA office. Please remember you must give up your current CDL to get a Restricted Farm Services CDL.

## APPROVED FINGERPRINT VENDORS

IBT SpringfieldBonutti ClinicECAREStewart SquareEMSI-Chicago So.Springfield, ILEffingham, ILDanville, ILRockford, ILEvergreen Park, IL(217) 547-2100(217) 342-3400(217) 446-14-00(815) 961-0150(708) 424-9405

EMSI-Chicago North Executive Security Executive Security Stock Chiropractic

Des Plaines, IL Bradley, IL Mt. Vernon, IL Belleville, IL

(847) 299-2011 (815) 932-8800 (618) 242-2699 (618) 236-0028

Aurico Reports EJ Title Company Shaw Clinic Central Illinois Drug Screening Grays Notary Service
Arlington Heights, IL Palatine, IL Quincy, IL Peoria, IL 3325 Kennedy Drive

(847) 255-1852 (847) 776.8482 (217) 224-3935 (309) 692-1485 East Moline, IL

(217) 221 0000 (000) 002 1 100 Educt Mollino, 12

M-F 9:00 a.m.-4:30 p.m.

Med Solutions, LLC Cristie Clinc
310 N. Hamms Ave., Suite LL2 Champaign, IL

Joliet, IL 60435 (217) 366-1237